

MINUTES of the **MEETING** of the **ERIE COUNTY WATER AUTHORITY** held in the office, 295 Main Street, Room 350, Buffalo, New York, on the 1st day of December, 2016.

PRESENT: Earl L. Jann, Chairman
Jerome D. Schad, Vice Chairman
Robert Anderson, Treasurer
Joseph T. Burns, Secretary to the Authority
Robert F. Gaylord, Executive Director
Robert J. Lichtenthal, Jr., Deputy Director
Russell Stoll, Executive Engineer
Karen A. Prendergast, Comptroller
Ronald P. Bennett, Associate Attorney
Jacqueline Mattina, Deputy Associate Attorney
Ashley W. Johnson, Deputy Associate Attorney
Susan Rinaldo, Cash Manager
Paul H. Riester, Director of Administration
Daniel J. NeMoyer, Director of Human Resources
John Mogavero, Chemist/Chief Water Treatment Plant Operator
Paul Whittam, Director of Water Quality

ATTENDEES: Sean Dwyer
Gerald Summe
Michael Wymer

CALL TO ORDER

PLEDGE TO THE FLAG

I. - ROLL CALL

II. - READING OF MINUTES

Motion by Mr. Anderson seconded by Mr. Schad and carried to waive the reading of the Minutes of the Meeting held on Thursday, November 17, 2016.

III. - APPROVAL OF MINUTES

Motion by Mr. Anderson seconded by Mr. Schad and carried to approve the Minutes of the Meeting held on Thursday, November 17, 2016.

IV. - REPORTS

- A) SECRETARY**
- B) LEGAL**
- C) FISCAL**
- D) OPERATIONS**
- E) HUMAN RESOURCES**
- F) AUDIT COMMITTEE**
- G) GOVERNANCE COMMITTEE**
- H) FINANCE COMMITTEE**

V. - COMMUNICATIONS AND BILLS

ITEM 1 - Creation and/or Amendment of Master Purchase Orders:

Motion by Mr. Anderson seconded by Mr. Schad and carried to approve the creation and/or amendment of Master Purchase Order Nos. as attached not to exceed the amount of \$2,844,771.51 and that the Director of Administration be authorized to execute the above and all associated documents after certifying that they are in conformity with applicable laws and the Authority's By-Laws and Purchasing Guidelines, Policies and Procedures.

ITEM 1

CP01562

Erie County Water Authority
Purchasing System
Master Purchase Order Board Approval Report
December 1, 2016 List No: 2016-48

Run Date 11/28/2016
Page 1

Item No.	Master P/O Number	Description and Vendor	Date	Amount
1	2016042	ROOF REPAIR VARIOUS LOCATIONS GROVE ROOFING SERVICES INC Effective 11/01/2016 Thru 10/31/2017	11/28/2016	9,900.00
2	2054-16 Amen # 1	VILLIAGE OF WILLIAMSVILLE SURCHARGE 2016 NEED HIGHER RELEASE LIMIT VILLAGE OF WILLIAMSVILLE * Amount reflects new MPO limit	11/15/2016	400,000.00
3	7286-15SM2 Amen # 3	SMALL SERVICES CONTRACT, AREA NO. 2 CHANGE ORDER NO. 2 RUSSO DEVELOPMENT INC * Amount reflects new MPO limit	11/21/2016	2,369,871.51
4	9095-16 Amen # 1	1GB MICROWAVE RADIO &ANTENNA MAINTENANCE TIME EXTENSION TRANSWAVE COMMUNICATIONS SYSTEMS INC * Amount reflects new MPO limit * New MPO thru effective date: 12/31/2017 (Original 12/31/2017)	11/21/2016	65,000.00

Report Totals: 4 2,844,771.51 **

ITEM 2 - Master Purchase Order Releases, Purchase Orders and Purchase Order Amendments:

Motion by Mr. Anderson seconded by Mr. Schad and carried to approve for payment of Master Purchase Order Nos., Purchase Order Nos. and Purchase Order Amendments as attached after certification by the Comptroller that the orders are in accordance with the quotations and that the Director of Administration be authorized to execute the above and all associated documents after certifying that they are in conformity with applicable laws and the Authority's By-Laws and Purchasing Guidelines, Policies and Procedures.

ITEM 2

CP02562

Erie County Water Authority
 Purchasing System Board Approval Report
 December 1, 2016 List No: 2016-48

Run Date 11/28/201
 Page 1

Section: 1 Master P/O Releases

Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.1	0520-16	18	DIVAL SAFETY SHOES ERIE COUNTY WATER AUTHORITY DIVAL SAFETY EQUIPMENT INC Effective 4/01/2016 Thru 3/31/2017	11/28/2016	150.00
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			6,000.00 3,640.40 2,359.60		
1.2	0700-18	4	MATERIAL REMOVAL, NO. 4, ENDING 10/31/16 ECWA E & R GENERAL CONSTRUCTION INC Effective 4/01/2016 Thru 3/31/2018	11/28/2016	19,068.40
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			476,677.45 136,879.94 339,797.51		
1.3	0934-16	6	TREATMENT PROCESS VAN DE WATER HACH COMPANY Effective 4/01/2016 Thru 3/31/2017	11/28/2016	2,419.90
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			21,201.37 15,954.68 5,246.69		
1.4	1121-OBG12	1	CONT OBG-12B, PAYMENT# 1, THROUGH 9/30/16 ECWA KANDEY COMPANY INC Effective 8/12/2016 Thru 3/31/2017	11/28/2016 CONTRACTOR	34,342.50
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			220,711.00 34,342.50 186,368.50		
1.5	1214-16	71	WATER MAIN MATERIALS CONT. ECWA LOCK CITY SUPPLY INC Effective 1/01/2016 Thru 12/31/2017	11/28/2016	187.08
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			600,000.00 369,326.34 230,673.66		
1.6	1252-14	28	MACHINING AND FABRICATION SERVICES WILLIAM & HARRIS HILL PUMP STATIONS EDWIN J MCKENICA & SONS INC Effective 8/01/2014 Thru 7/31/2017	11/28/2016 SERVICE REPAIR	1,880.27
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			126,750.00 90,912.99 35,837.01		

CPO2562

Erie County Water Authority
 Purchasing System Board Approval Report
 December 1, 2016 List No: 2016-48

Run Date 11/28/201
 Page 2

Section: 1 Master P/O Releases

Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.7	1252-14	29	MACHINING AND FABRICATION SERVICES STURGEON POINT FILTER SWEEPS EDWIN J MCKENICA & SONS INC Effective 8/01/2014 Thru 7/31/2017	11/28/2016	772.50
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			126,750.00 91,685.49 35,064.51		
1.8	1304-MP77	85	CONT-MP77.ENG SERVICE THROUGH 10/23/16 PINE HILL PUMP STATION & VAN DE WATER MALCOLM PIRNIE INC Effective 10/10/2013 Thru 12/31/2017	11/28/2016	19,467.30
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			1,615,000.00 1,405,816.46 209,183.54		
1.9	1342-EA-10	5	CONT-EA10, PAYMENT NO.5, ENDING 11/04/16 ECWA MAR-WAL CONSTRUCTION CO INC Effective 5/12/2016 Thru 12/31/2017	11/28/2016	166,812.41
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			1,701,120.00 1,239,608.82 461,511.18		
1.10	1401-16	43	NFG GAS PURCHASED - 2016 ECWA NATIONAL FUEL Effective 1/01/2016 Thru 12/31/2016	11/28/2016	68.00
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			150,000.00 39,889.28 110,110.72		
1.11	1401-16	44	NFG GAS PURCHASED - 2016 ECWA NATIONAL FUEL Effective 1/01/2016 Thru 12/31/2016	11/28/2016	119.55
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			150,000.00 40,008.83 109,991.17		
1.12	1405-16	22	SWAN RAMP PARKING - 2016 3279 GROUP INC ECWA 3279 GROUP INC Effective 1/01/2016 Thru 12/31/2016	11/28/2016	219.00
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			7,000.00 5,052.00 1,948.00		

CPO2562

Erie County Water Authority
 Purchasing System Board Approval Report
 December 1, 2016 List No: 2016-48

Run Date 11/28/201
 Page 3

Section: 1 Master P/O Releases

Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.13	1407-16	46	NYSEG POWER PURCHASED - 2016 ECWA NYSEG Effective 1/01/2016 Thru 12/31/2016 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 380,000.00 343,719.88 36,280.12	11/28/2016	5,296.48
1.14	1407-16	47	NYSEG POWER PURCHASED - 2016 ECWA NYSEG Effective 1/01/2016 Thru 12/31/2016 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 380,000.00 347,600.30 32,399.70	11/28/2016	3,880.42
1.15	1411-17CEL	21	CELLULAR PHONE SERVICE OCT.2016 ECWA VERIZON WIRELESS (PO BOX 408 NEWARK) Effective 1/01/2016 Thru 8/15/2017 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 80,000.00 49,719.24 30,280.76	11/28/2016 NEW YORK STATE CONTRACT	4,980.02
1.16	1415-16	43	NATIONAL GRID POWER PURCHASED - 2016 ECWA NATIONALGRID (POB 11742 NEWARK) Effective 1/01/2016 Thru 12/31/2016 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 1,000,000.00 701,564.18 298,435.82	11/28/2016	2,155.28
1.17	1415-16	44	NATIONAL GRID POWER PURCHASED - 2016 ECWA NATIONALGRID (POB 11742 NEWARK) Effective 1/01/2016 Thru 12/31/2016 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 1,000,000.00 701,611.21 298,388.79	11/28/2016	47.03
1.18	1424-NC34	13	CONT-NC34, ENG SERVICE THROUGH 10/22/16 STURGEON POINT RAW WATER PUMP STATION NUSSBAUMER & CLARKE INC Effective 7/09/2015 Thru 12/31/2017 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 485,611.00 230,764.96 254,846.04	11/28/2016 CONSULTANT	5,049.84

CP02562

Erie County Water Authority
 Purchasing System Board Approval Report
 December 1, 2016 List No: 2016-48

Run Date 11/28/201
 Page 4

Section: 1 Master P/O Releases

Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.19	1424-NC35	1	CONT-NC35, ENG SERVICE THROUGH 10/22/16 ELECTRICAL SUBSTATION -BALL PUMP STATION NUSSBAUMER & CLARKE INC Effective 11/01/2016 Thru 12/31/2018 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 364,765.00 11,491.00 353,274.00	11/28/2016	11,491.00
1.20	200776	132	PEST / RODENT CONTROL 2013-2018 VDW ASHLAND PEST CONTROL INC Effective 1/01/2013 Thru 5/31/2018 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 10,000.00 9,815.00 185.00	11/28/2016	55.00
1.21	2015001	27	PROPANE TANK - REFILL - 2016 LINE MAINTENANCE PRAXAIR Effective 1/01/2015 Thru 12/31/2016 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 6,000.00 3,520.98 2,479.02	11/28/2016	311.50
1.22	2015010	117	AUTO PARTS -CAR QUEST/ADVANCE AUTO PARTS VEHICLE MAINTENANCE NONE ADVANCE AUTO PARTS PROFESSIONAL Effective 2/01/2015 Thru 6/27/2017 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 9,999.00 6,177.18 3,821.82	11/28/2016	52.63
1.23	2015010	118	AUTO PARTS -CAR QUEST/ADVANCE AUTO PARTS VEHICLE MAINTENANCE NONE ADVANCE AUTO PARTS PROFESSIONAL Effective 2/01/2015 Thru 6/27/2017 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 9,999.00 6,221.90 3,777.10	11/28/2016	44.72
1.24	2015010	119	AUTO PARTS -CAR QUEST/ADVANCE AUTO PARTS VEHICLE MAINTENANCE NONE ADVANCE AUTO PARTS PROFESSIONAL Effective 2/01/2015 Thru 6/27/2017 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 9,999.00 6,371.89 3,627.11	11/28/2016	149.99

CPO2562

Erie County Water Authority
Purchasing System Board Approval Report
December 1, 2016 List No: 2016-48

Run Date 11/28/201
Page 5

Section: 1 Master P/O Releases

Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.25	2015010	120	AUTO PARTS -CAR QUEST/ADVANCE AUTO PARTS VEHICLE MAINTENANCE ADVANCE AUTO PARTS PROFESSIONAL Effective 2/01/2015 Thru 6/27/2017	11/28/2016	120.88
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			9,999.00 6,492.77 3,506.23		
1.26	2016001	38	VARIOUS SIGNS AND BARRICADES 11/7/ INV ROAD WORK LOCATIONS US TRAFFIC CONTROL, INC. Effective 1/01/2016 Thru 12/31/2016	11/28/2016	11,564.50
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			285,000.00 224,111.50 60,888.50		
1.27	2016001	39	VARIOUS SIGNS AND BARRICADES 11/11 INV ROAD WORK LOCATIONS US TRAFFIC CONTROL, INC. Effective 1/01/2016 Thru 12/31/2016	11/28/2016	5,156.25
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			285,000.00 229,267.75 55,732.25		
1.28	2016001	40	VARIOUS SIGNS AND BARRICADES 11/18 INV ROAD WORK LOCATIONS US TRAFFIC CONTROL, INC. Effective 1/01/2016 Thru 12/31/2016	11/28/2016	4,796.00
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			285,000.00 234,063.75 50,936.25		
1.29	2016008	19	ERIE CO. DPW, UTILITY PURCHASED 2016 ST PT, VDW, CONTROL ERIE COUNTY DEPT OF PUBLIC (NATIONALGRID) Effective 2/01/2016 Thru 1/31/2017	11/28/2016	120,392.29
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			4,000,000.00 1,993,624.94 2,006,375.06		
1.30	2016008	20	ERIE CO. DPW, UTILITY PURCHASED 2016 ST PT, VDW, CONTROL ERIE COUNTY DEPT OF PUBLIC WORKS (NYSEG) Effective 2/01/2016 Thru 1/31/2017	11/28/2016	25,896.57
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			4,000,000.00 2,019,521.51 1,980,478.49		

CP02562

Erie County Water Authority
 Purchasing System Board Approval Report
 December 1, 2016 List No: 2016-48

Run Date 11/28/2016
 Page 6

Section: 1 Master P/O Releases

Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.31	2016014	9	OVERHEAD DOOR EAST STORES DOOR ERIE COUNTY WATER AUTHORITY NATIONAL OVERHEAD DOOR INC Effective 2/01/2016 Thru 1/31/2017	11/28/2016	216.00
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			9,500.00 2,721.85 6,778.15		
1.32	2016015	33	SODIUM HYPOCHLORITE BOOSTER STATIONS RIVERSIDE CHEMICAL COMPANY INC Effective 5/01/2016 Thru 4/30/2017	11/28/2016	188.10
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			9,999.00 6,934.90 3,064.10		
1.33	2016015	34	SODIUM HYPOCHLORITE BOOSTER STATIONS RIVERSIDE CHEMICAL COMPANY INC Effective 5/01/2016 Thru 4/30/2017	11/28/2016	188.10
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			9,999.00 7,123.00 2,876.00		
1.34	2030-16	35	DELIVERY SERVICES 2016 SERVICE CENTER UNITED PARCEL SERVICE Effective 3/21/2016 Thru 3/20/2017	11/28/2016	5.76
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			5,000.00 1,661.74 3,338.26		
1.35	2604-15UNI	345	TOWEL, UNIFORM SERVICE 11-14-16 ECMA CINTAS CORPORATION (5740 GENESEE LANC Effective 2/01/2015 Thru 3/31/2017	11/28/2016	253.89
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			85,000.00 43,194.30 41,805.70		
1.36	2604-15UNI	347	TOWEL, UNIFORM SERVICE 11-21-16 ECMA CINTAS CORPORATION (5740 GENESEE LANC Effective 2/01/2015 Thru 3/31/2017	11/28/2016	253.89
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			85,000.00 43,530.91 41,469.09		

CPO2562

Erie County Water Authority
Purchasing System Board Approval Report
December 1, 2016 List No: 2016-48

Run Date 11/28/201
Page 7

Section: 1 Master P/O Releases

Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.37	2604-15UNI	348	TOWEL, UNIFORM SERVICE VDW & WQ VDW CINTAS CORPORATION (5740 GENESEE LANC Effective 2/01/2015 Thru 3/31/2017 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 85,000.00 43,630.18 41,369.82	11/15/16 11/28/2016 NONE	99.27
1.38	2604-15UNI	349	UNIFORM SERVICE 11/23/16 STURGEON POINT CINTAS CORPORATION (5740 GENESEE LANC Effective 2/01/2015 Thru 3/31/2017 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 85,000.00 43,712.90 41,287.10	11/28/2016 NONE	82.72
1.39	2604-15UNI	350	TOWEL, UNIFORM SERVICE VDW & WQ VDW CINTAS CORPORATION (5740 GENESEE LANC Effective 2/01/2015 Thru 3/31/2017 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 85,000.00 43,812.17 41,187.83	11/22/16 11/28/2016 NONE	99.27
1.40	2824-13	40	AVL VEHICLE LOCATION SYSTEM - ECWA ENTIRE ECWA SERVICE AREA CALAMP WIRELESS DATA SYSTEMS INC Effective 10/01/2013 Thru 5/30/2017 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 125,000.00 101,666.39 23,333.61	11/28/2016	1,841.01
1.41	4121-16	44	WATER MAIN MATERIALS CONT. ECWA EVERETT J PRESCOTT INC (BLASDELL, NY) Effective 1/01/2016 Thru 12/31/2017 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 220,000.00 50,538.75 169,461.25	11/28/2016	521.68
1.42	5158-EA010	5	CONT-E10, ENG SERVICES THROUGH 10/8/16 WATER SYSTEM IMPROVEMENTS, AMHERST, NY ERDMAN ANTHONY Effective 7/09/2015 Thru 3/31/2017 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 211,900.00 132,835.00 79,065.00	11/28/2016 CONSULTANT	26,028.60

CPO2562

Erie County Water Authority
 Purchasing System Board Approval Report
 December 1, 2016 List No: 2016-48

Run Date 11/28/2016
 Page 8

Section: 1 Master P/O Releases

Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.43	5658-16	471	ELECTRICAL SERVICES VDW FILTER GALLERY STAIRWELL OCONNELL ELECTRIC CO,INC (BUFFALO) Effective 6/01/2014 Thru 5/31/2017	11/28/2016 CONTRACTOR	159.60
			<u>Master P/O Amt</u>	<u>Total Releases</u>	<u>Open Amount</u>
			2,202,675.00	1,754,183.95	448,491.05
1.44	5658-16	472	RTU, POWER METER, RECEPTACLE UPGRADE WINDOM STATION OCONNELL ELECTRIC CO,INC (BUFFALO) Effective 6/01/2014 Thru 5/31/2017	11/28/2016 CONTRACTOR	7,848.20
			<u>Master P/O Amt</u>	<u>Total Releases</u>	<u>Open Amount</u>
			2,202,675.00	1,762,032.15	440,642.85
1.45	5658-16	474	TEMPORARY FEEDER DISCONNECT BALL STATION OCONNELL ELECTRIC CO,INC (BUFFALO) Effective 6/01/2014 Thru 5/31/2017	11/28/2016 CONTRACTOR	159.60
			<u>Master P/O Amt</u>	<u>Total Releases</u>	<u>Open Amount</u>
			2,202,675.00	1,762,431.48	440,243.52
1.46	5658-16	475	H.S. SUBSTATION MAINT & GEN ENCLOSURE STURGEON POINT OCONNELL ELECTRIC CO,INC (BUFFALO) Effective 6/01/2014 Thru 5/31/2017	11/28/2016 CONTRACTOR	3,303.15
			<u>Master P/O Amt</u>	<u>Total Releases</u>	<u>Open Amount</u>
			2,202,675.00	1,765,734.63	436,940.37
1.47	5658-16	476	H.S. SUBSTATION MAINT & GEN ENCLOSURE STURGEON POINT OCONNELL ELECTRIC CO,INC (BUFFALO) Effective 6/01/2014 Thru 5/31/2017	11/28/2016 CONTRACTOR	2,325.25
			<u>Master P/O Amt</u>	<u>Total Releases</u>	<u>Open Amount</u>
			2,202,675.00	1,768,059.88	434,615.12
1.48	6209-15	103	POLYALUMINUM CHLORIDE COAGULANT ST. POINT 11/22/2016 KEMIRA WATER SOLUTIONS INC Effective 7/01/2015 Thru 6/30/2017	11/28/2016	4,969.08
			<u>Master P/O Amt</u>	<u>Total Releases</u>	<u>Open Amount</u>
			679,592.63	582,277.31	97,315.32

FORM 1
 11/28/2016 10:52
 10/28/2016

CPO2562

Erie County Water Authority
Purchasing System Board Approval Report
December 1, 2016 List No: 2016-48

Run Date 11/28/2016
Page 9

Section: 1 Master P/O Releases

Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.49	6209-15	104	POLYALUMINUM CHLORIDE COAGULANT VDW PLANT 11/23/16 KEMIRA WATER SOLUTIONS INC Effective 7/01/2015 Thru 6/30/2017	11/28/2016	7,100.52
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			679,592.63 589,377.83 90,214.80		
1.50	6449-16	159	GROUP DT-5541 & DT-5542 INV #ECWAD111916 ECWA LABOR-MANAGEMENT HEALTHCARE (DIRECT DEP) Effective 1/01/2016 Thru 12/31/2016	11/28/2016	631.00
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			5,000,000.00 4,407,281.06 592,718.94		
1.51	6666-18	42	DISPOSAL OF MATERIALS - ECWA PROPERTIES WINDOM PUMP STATION MODERN DISPOSAL SERVICES INC Effective 5/01/2016 Thru 4/30/2018	11/28/2016	45.00
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			142,066.00 28,065.91 114,000.09		
1.52	7041-17	6	2016-2017 SCADA MAINTENANCE AGREEMENT SCADA HSQ TECHNOLOGY Effective 6/01/2016 Thru 5/31/2017	11/28/2016	2,935.00
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			35,220.00 17,610.00 17,610.00		
1.53	7133-16	35	TRUCK REPAIRS AND PARTS - INTERNATIONAL MAINTENANCE AND REPAIR OF VEHICLES REGIONAL INTERNATIONAL - BUFFALO Effective 4/01/2016 Thru 1/31/2017	11/28/2016	74.80
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			20,000.00 12,544.92 7,455.08		
1.54	7722-WSA10	5	CONT-WSA10, ENGR SVC THRU 10/29/2016 WATER SYSTEM IMPROVEMENTS - CLTN SLVL WM SCHUTT & ASSOCIATES PC Effective 6/09/2016 Thru 12/31/2017	11/28/2016	12,478.25
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			200,000.00 47,700.75 152,299.25		

CPO2562

Erie County Water Authority
 Purchasing System Board Approval Report
 December 1, 2016 List No: 2016-48

Run Date 11/28/2016
 Page 10

Section: 1 Master P/O Releases

Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.55	7722-WSA11	5	CONT-WSA11, ENGR SVC THRU 10/29/16 WATER SYSTEM IMPROVEMENTS-CLTN,CHTN,ETC WM SCHUTT & ASSOCIATES PC Effective 6/09/2016 Thru 12/31/2017	11/28/2016	11,491.75
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			170,000.00 43,184.25 126,815.75		
1.56	7833-MP77B	7	CONT-MP77B, PAYMENT NO.7,ENDING PINE HILL PUMP STATION STC CONSTRUCTION INC Effective 1/01/2016 Thru 12/31/2017	11/28/2016	71,026.75
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			2,672,000.00 1,175,886.25 1,496,113.75		
1.57	8128-16	47	POSTAGE 2016 11/09/16-11/15/16 ECWA THE UNITED STATES POSTAL SERV (MATRIX) Effective 1/01/2016 Thru 12/31/2016	11/28/2016	7,033.10
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			400,000.00 293,569.17 106,430.83		
1.58	8128-16	48	POSTAGE 2016 11/16/16-11/18/16 ECWA THE UNITED STATES POSTAL SERV (MATRIX) Effective 1/01/2016 Thru 12/31/2016	11/28/2016	3,992.72
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			400,000.00 297,561.89 102,438.11		
1.59	8354-16	4	AGENCY COLLECTION FEES-AUGUST 2016 CASH MANAGEMENT WESTERN UNION FINANCIAL SERVICES INC Effective 1/01/2016 Thru 12/31/2016	11/28/2016	15.00
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			1,000.00 92.85 907.15		
1.60	8354-16	5	AGENCY COLLECTION FEES-OCTOBER 2016 CASH MANAGEMENT WESTERN UNION FINANCIAL SERVICES INC Effective 1/01/2016 Thru 12/31/2016	11/28/2016	32.85
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			1,000.00 125.70 874.30		

CPO2562

Erie County Water Authority
Purchasing System Board Approval Report
December 1, 2016 List No: 2016-48

Run Date 11/28/2016
Page 11

Section: 1 Master P/O Releases

Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.61	8511-15	64	CUST #91544 S/CTR & VUKELIC OCT 2016 ECWA NATIONAL FUEL RESOURCES, INC. Effective 1/01/2015 Thru 12/31/2016	11/28/2016	326.24
					NEW YORK STATE CONTRACT
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			400,000.00 52,699.51 347,300.49		
1.62	8524-15	15	GROUND IMPROVEMENTS AND MAINTENANCE ECWA - ALL PROPERTIES FOR AUG 2016 NYS INDUSTRIES FOR (COLUMBIA CIRCLE DR) Effective 4/01/2015 Thru 11/15/2017	11/28/2016	29,246.05
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			785,228.12 455,672.18 329,555.94		
1.63	8524-16CLN	2	GENERAL CLEANING - SERVICE CENTER SERVICE CENTER NYS INDUSTRIES FOR (COLUMBIA CIRCLE DR) Effective 9/01/2016 Thru 8/31/2017	11/28/2016	4,156.50
					NEW YORK STATE CONTRACT
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			65,000.00 8,313.00 56,687.00		
Total Master P/O Releases:				63	646,076.01

CPO2562

Erie County Water Authority
 Purchasing System Board Approval Report
 December 1, 2016 List No: 2016-48

Run Date 11/28/2016
 Page 12

Section: 2 Purchase Orders

Item No.	Purchase Order No.	Description and Vendor	Date	Amount
2.1	AEK16-0100	ASBESTOS CERTIFICATE INITIAL ECWA NEW YORK STATE DEPARTMENT OF LABOR	11/28/2016	400.00
2.2	CAM116-011	HARDWARE FILTER PRESS FASTENAL COMPANY (PO BOX 1286)	11/28/2016	8.81
2.3	CLS16-0029	FLUORUDE ELECTRODES VAN DE WATER FISHER SCIENTIFIC	11/28/2016	1,258.36
2.4	CLS16-0030	PH PROBES VDW AND ST PT HACH COMPANY	11/28/2016	850.79
2.5	GJL16-0130	BLACK TONER FOR INFOPRINT 1764 PRINTER ECWA PRO BUSINESS SUPPLY	11/28/2016	174.00
2.6	GJL16-0131	SERVICE CENTER NETWORK UPGRADE FOR WAN SERVICE CENTER INERSEX, LLC	11/28/2016	119,718.20
2.7	GJL16-0132	STP & VDW NETWORK UPGRADE FOR WAN VAN DE WATER & STURGEON POINT INERSEX, LLC	11/28/2016	117,951.20
2.8	GJL16-0133	POE SPLITTER ECWA CDW-G	11/28/2016	202.52
2.9	GJM16-0043	MISC HARDWARE SERVICE CENTER CONFERENCE ROOM LOWES COMPANIES INC	11/28/2016	18.04
2.10	HM16-00008	HEALTH WAIVER REIMB DECEMBER 2016 HEATH WAIVER REIMB - RETIREE MATTHEW J BAUDO	11/28/2016	9,471.03

CPO2562

Erie County Water Authority
 Purchasing System Board Approval Report
 December 1, 2016 List No: 2016-48

Run Date 11/28/2016
 Page 13

Section: 2 Purchase Orders

Item No.	Purchase Order No.	Description and Vendor	Date	Amount
2.11	JAT16-0041	W-2 AND 1099 FORMS 2016 PAYROLL THE NOTABLE CORPORATION	11/28/2016	214.65
2.12	JCS16-0026	SAMSUNG 85" LED TELEVISION/DISPLAY ECWA B&H	11/28/2016	5,889.00
2.13	JCS16-0027	CELLULAR ROUTER FOR VDW BACKUP CIRCUIT ECWA CDW-G	11/28/2016	571.71
2.14	JMW16-0175	HYDRANT PARTS-DARLING HYDRANTS REPAIR OF FIRE HYDRANT EVERETT J PRESCOTT INC (BLASDELL, NY)	11/28/2016	984.00
2.15	JMW16-0177	DEWALT 20V MAX LED FLASHLIGHT LINE MAINTENENCE GRAINGER (BUFFALO)	11/28/2016	531.00
2.16	JMW16-0181	HAND TOOLS STORES MSC INDUSTRIAL SUPPLY CO INC	11/28/2016	111.75
2.17	JMW16-0182	GOJO CHERRY HAND CLEANER SERVICE CENTER FASTENAL COMPANY	11/28/2016 NEW YORK STATE CONTRACT	808.50
2.18	JTM16-0021	VACUUM SWITCH, SMALL TOOLS, MISC MISC. PUMP STATIONS AND INST SUPPLIES GRAINGER (BUFFALO)	11/28/2016 NEW YORK STATE CONTRACT	3,449.13
2.19	JTM16-0022	ALTIVAR 58 VFD CONTROL BOARD WILLIAM ST. PUMP 2 ZELLER ELECTRIC OF BUF (1675 NIAGARA ST)	11/28/2016	400.00
2.20	LJM16-0167	OFFICE SUPPLIES FOR HP T790PS DESIGN GHOLKARS INC	11/28/2016	419.50

CPO2562

Erie County Water Authority
Purchasing System Board Approval Report
December 1, 2016 List No: 2016-48

Run Date 11/28/2016
Page 14

Section: 2 Purchase Orders

Item No.	Purchase Order No.	Description and Vendor	Date	Amount
2.21	LJM16-0168	UNLEADED NOZZLE ECWA THE PUMP DOCTOR INC (2706 HEMLOCK RD)	11/28/2016	66.61
2.22	LJM16-0169	ROAD SALT SERVICE CENTER AMERICAN ROCK SALT CO LLC	11/28/2016	1,155.22 NEW YORK STATE CONTRACT
2.23	LJM16-0170	CONFERENCE ROOM CHAIRS VAN DE WATER FM OFFICE EXPRESS, INC	11/28/2016	5,714.70 NEW YORK STATE CONTRACT
2.24	LJM16-0175	ENMOTION BATHROOM TOWELS SERVICE CENTER BUFFALO PAPER AND TWINE COMPANY INC	11/28/2016	888.80 ERIE COUNTY CONTRACT
2.25	PDM16-0139	STEEL DOOR JANICE STREET COMMUNICATION BUILDING LOWES COMPANIES INC	11/28/2016	277.00 NONE
2.26	PDM16-0140	RENTAL OF 12" PRV VALVE EAST & WEST(LEYDECKER)TANK INSPECTION XYLEM DEWATERING SOLUTIONS, INC.	11/28/2016	558.00
2.27	PDM16-0141	SAFETY HARNESESS & MISC. PUMPS CONTROL & MAINTENANCE DEPT. GRAINGER (DEPT 846348423)	11/28/2016	3,493.84 NEW YORK STATE CONTRACT
2.28	RFB16-0170	WELDING SUPPLIES MAINTENANCE PRAXAIR	11/28/2016	64.83
2.29	RFB16-0183	FILTER SWEEP PARTS STP ERB CO INC	11/28/2016	227.45
2.30	RFB16-0187	FULL FACE MASK BAG STURGEON POINT DIVAL SAFETY EQUIPMENT INC	11/28/2016	122.40

CPO2562

Erie County Water Authority
 Purchasing System Board Approval Report
 December 1, 2016 List No: 2016-48

Run Date 11/28/2016
 Page 15

Section: 2 Purchase Orders

Item No.	Purchase Order No.	Description and Vendor	Date	Amount
2.31	RFB16-0190	FASTENERS FOR FILTER #1 & 2 STURGEON POINT FASTENAL COMPANY (PO BOX 978)	11/28/2016 NEW YORK STATE CONTRACT	593.45
2.32	SAA16-0016	120 VOLT UPS FOR CAMERA SWITCH NODES VAN DE WATER GRAINGER (BUFFALO)	11/28/2016	746.81
2.33	SDB16-0301	VEHICLE PARTS LINE MAINT JOE BASIL CHEVROLET INC	11/28/2016 ERIE COUNTY CONTRACT	42.06
2.34	SDB16-0308	VEHICLE PARTS/SUPPLIES LINE MAINT NU-WAY AUTO PARTS - BUFFALO	11/28/2016	104.05
2.35	SDB16-0310	DIESEL EXHAUST FLUID MECHANICS GARAGE SUPERIOR LUBRICANTS CO INC	11/28/2016 ERIE COUNTY CONTRACT	244.20
2.36	SDB16-0314	VEHICLE PARTS/SUPPLIES LINE MAINT NU-WAY AUTO PARTS - BUFFALO	11/28/2016	41.06
2.37	SEK16-0107	WELDING CORD REELS TRUCK #39 GRAINGER (DEPT 846348423)	11/28/2016 NEW YORK STATE CONTRACT	1,817.30
2.38	TJM16-0009	ABSOLUTE STANDARDS VDW/ST PT ABSOLUTE STANDARDS INC	11/28/2016	880.00
Total Purchase Orders:			38	280,469.97

CPO2562

Erie County Water Authority
 Purchasing System Board Approval Report
 December 1, 2016 List No: 2016-48

Run Date 11/28/2016
 Page 16

Section: 3 Purchase Order Amendments

Item No.	Purchase Order No.	Rel No.	Description, Vendor and Amendment Reason	Date	Amendment Amount						
3.1	RFB16-0156		REPLACEMENT SCREEN PARTS VDW TRAVELING SCREENS SCREENING SYSTEMS INTERNATIONAL SHIPPING	11/21/2016	324.85						
			<table border="0"> <tr> <td style="text-align: right;"><u>Orig P/O Amt</u></td> <td style="text-align: right;"><u>Amendments</u></td> <td style="text-align: right;"><u>Total P/O Amt</u></td> </tr> <tr> <td style="text-align: right;">2,400.00</td> <td style="text-align: right;">324.85</td> <td style="text-align: right;">2,724.85</td> </tr> </table>	<u>Orig P/O Amt</u>	<u>Amendments</u>	<u>Total P/O Amt</u>	2,400.00	324.85	2,724.85		
<u>Orig P/O Amt</u>	<u>Amendments</u>	<u>Total P/O Amt</u>									
2,400.00	324.85	2,724.85									
3.2	1214-16	66	WATER MAIN MATERIALS CONT. ECWA LOCK CITY SUPPLY INC LENGTH DIFFERENCE SEE AMENDMENT 1	11/22/2016	114.14						
			<table border="0"> <tr> <td style="text-align: right;"><u>Orig P/O Amt</u></td> <td style="text-align: right;"><u>Amendments</u></td> <td style="text-align: right;"><u>Total P/O Amt</u></td> </tr> <tr> <td style="text-align: right;">5,513.39</td> <td style="text-align: right;">858.32</td> <td style="text-align: right;">6,371.71</td> </tr> </table>	<u>Orig P/O Amt</u>	<u>Amendments</u>	<u>Total P/O Amt</u>	5,513.39	858.32	6,371.71		
<u>Orig P/O Amt</u>	<u>Amendments</u>	<u>Total P/O Amt</u>									
5,513.39	858.32	6,371.71									
Total Purchase Order Amendments:				2	438.99						
Report Totals:				103	<u>926,984.97</u>						

VI. - UNFINISHED BUSINESS (NONE)**VII. - NEW BUSINESS (RESOLUTIONS 3-14)****ITEM 3 - AUTHORIZATION TO EXTEND THE PROFESSIONAL SERVICES CONTRACT WITH RAFTELIS FINANCIAL CONSULTING, INC. TO PROVIDE A COST OF SERVICE AND RATE STRUCTURE REVIEW STUDY, PROJECT NO. 201500243**

Motion by Mr. Anderson seconded by Mr. Schad

WHEREAS, Heretofore and on the 1st day of October, 2015 the Erie County Water Authority ("Authority") entered into a Professional Services Contract ("Contract") with Raftelis Financial Consulting, Inc. to provide a Cost of Service and Rate Structure Review Study; and

WHEREAS, Robert J. Lichtenthal, Jr., Deputy Director advises that it is in the best interest of the Authority to extend the Contract from October 1, 2016 to January 31, 2017 under the same terms and conditions as previously agreed to and at no increase of the not to exceed fee of \$76,700.00; and

WHEREAS, Raftelis Financial Consulting, Inc. agrees to extend the Contract until January 31, 2017 under the same terms and conditions as previously agreed to and at no increase of the not to exceed fee of \$76,700.00;

NOW, THEREFORE, BE IT RESOLVED:

That the Authority extends the Contract with Raftelis Financial Consulting, Inc. until January 31, 2017 under the same terms and conditions as previously agreed to and at no increase of the not to exceed fee of \$76,700.00; and be it further

RESOLVED: That the Chairman is hereby authorized to execute the Contract Extension Form submitted.

Ayes: Three; Commrs. Jann, Schad and Anderson
Noes: None

ITEM 4 - RESTRICTION OF CASH FOR CAPITAL PURPOSES

Motion by Mr. Anderson seconded by Mr. Schad

WHEREAS, The Erie County Water Authority annually adopts a Capital Budget which sets forth the planned expenditures for capital improvements for the current year and a projection of planned expenditures for the succeeding four years for a total of a five year plan, and

WHEREAS, The majority of the resources for the over \$143,000,000 of capital improvements planned for the years 2017 through 2021 are projected to come from annual contributions from revenues in excess of Operating and Maintenance needs in the years 2017 through 2021 and from the Authority's unrestricted cash balances;

NOW, THEREFORE BE IT RESOLVED,

The Erie County Water Authority Board of Commissioners hereby directs that the appropriate entries be made on the Authority's financial records for the year ending December 31, 2016 to restrict \$20,000,000 of currently unrestricted cash, for capital improvement purposes necessary to meet current and future capital needs of the Authority.

Ayes: Three; Commrs. Jann, Schad and Anderson

Noes: None

ITEM 5 - AWARD OF CONTRACT TO STC CONSTRUCTION, INC. FOR CONTRACT NO. NC-34, STURGEON POINT RAW WATER PUMP STATION IMPROVEMENTS, PROJECT NO. 201500175 - \$3,512,506.00

Motion by Mr. Anderson seconded by Mr. Schad

WHEREAS, The Erie County Water Authority (Authority) heretofore advertised in the Dodge Reports and the NYS Contract Reporter on the 4th day of October, 2016, a notice inviting sealed bids or proposals in accordance with Section 1069 of the Public Authorities Law for Contract No. NC-34, Sturgeon Point Raw Water Pump Station Improvements; and

WHEREAS, Sealed bids or proposals were opened in the office of the Authority on the 8th day of November, 2016, at 11:00 a.m., local time, and were as follows:

BIDDERS	AMOUNT
STC Construction, Inc.	\$3,512,506.00
Kandey Company Inc.	\$3,599,151.00
Hohl Industrial	\$4,265,900.00; and

WHEREAS, The bid bonds have all been approved by Anthony Alessi, Claims Representative/Risk Manager; and

WHEREAS, Lavonya Lester, Director of Equal Employment Opportunity, has advised that the low bidder, STC Construction Inc. has complied with the Authority's Affirmative Action Requirements and recommends that they be allowed to proceed with their contract based on that fact; and

WHEREAS, Nussbaumer & Clarke, Inc., Consulting Engineers, Russell J. Stoll, Executive Engineer and Leonard F. Kowalski, Sr. Distribution Engineer have reviewed the specifications and bids and determined that STC Construction Inc. is the lowest bidder qualified to perform the project and have recommended that a contract be awarded to that firm for the abovementioned project;

NOW, THEREFORE, BE IT RESOLVED:

That it is hereby determined that STC Construction Inc. is the lowest responsible bidder for the abovementioned project, and that the Chairman is hereby authorized and directed to execute a contract with said contractor for Contract No. NC-34, Sturgeon Point Raw Water Pump Station Improvements in the total amount of \$3,512,506.00; and be it further

RESOLVED: Pursuant to New York State Finance Law ' ' 139-j and 139-k and the Authority's Purchasing Guidelines, Policies and Procedures with the award and execution by the Authority of this contract, the Restricted Period will cease; and be it further

RESOLVED: That the Secretary is hereby authorized to return to the unsuccessful bidders their deposit submitted with their bid to the Authority for the abovementioned project; and be it further

RESOLVED: That the Director of Administration is hereby authorized and directed to create a Master Purchase Order for the abovementioned contract.

Ayes: Three; Commrs. Jann, Schad and Anderson
Noes: None

**ITEM 6 - APPROVAL OF CHANGE ORDER NO. 1 OF KANDEY COMPANY, INC.
FOR CONTRACT OBG-12B STURGEON POINT OUTFALL
REHABILITATION, PROJECT NO. 201500169, CONTRACT NO. 16-20-08**

Motion by Mr. Anderson seconded by Mr. Schad

WHEREAS, Heretofore and on the 11th day of August, 2016, the Erie County Water Authority ("Authority") entered into a contract with Kandey Company, Inc. for Contract OBG-12B Sturgeon Point Outfall Rehabilitation, identified as Contract No. 16-20-08; and

WHEREAS, Said contractor has submitted Change Order No. 1 to change the Substantial Completion date to November 23, 2016 and Final Completion date to December 2, 2016; and

WHEREAS, O'Brien & Gere Engineers, Inc., Consulting Engineers, Russell J. Stoll, Executive Engineer and Leonard F. Kowalski, Sr. Distribution Engineer, recommend approval of said Change Order No. 1;

NOW, THEREFORE, BE IT RESOLVED:

That Change Order No. 1 of Kandey Company, Inc. to provide for the abovementioned change be approved; and be it further

RESOLVED: That the Chairman is hereby authorized to execute said Change Order No. 1 on behalf of the Authority.

Ayes: Three; Commrs. Jann, Schad and Anderson
Noes: None

ITEM 7 - APPROVAL OF CREDIT CHANGE ORDER NO. 1 OF E&R GENERAL CONSTRUCTION, INC. FOR CONTRACT NO. DA-009, WATER SYSTEM IMPROVEMENTS WALDEN AVENUE (UNION ROAD TO DICK ROAD), TOWN OF CHEEKTOWAGA, PROJECT NO. 201500191, CONTRACT NO. 16-12-04 - \$193,593.51

Motion by Mr. Anderson seconded by Mr. Schad

WHEREAS, Heretofore and on the 28th day of April, 2016, the Erie County Water Authority ("Authority") entered into a contract with E&R General Construction Inc. for Contract No. DA-009, Water System Improvements Walden Avenue (Union Road to Dick Road), Town of Cheektowaga, identified as Contract No. 16-12-04; and

WHEREAS, Said contractor has submitted Credit Change Order No. 1 to provide for the following changes:

1. Change contract time for Substantial Completion from September 25, 2016 to September 30, 2016 and Final Completion from October 25, 2016 to October 30, 2016.
2. Changed site conditions and quantity adjustments; and

WHEREAS, The reason for the above changes are as follows:

1. Substantial and Final Contract Times modified per Section 12.02 and 12.03 of the General Conditions.
2. Additional work required due to changed site conditions and quantity adjustment; and

WHEREAS, DiDonato Associates, P.E., Consulting Engineers, Russell J. Stoll, Executive Engineer and Leonard F. Kowalski, Sr. Distribution Engineer recommend approval of said Credit Change Order No. 1;

NOW, THEREFORE, BE IT RESOLVED:

That Credit Change Order No. 1 of E&R General Construction Inc. to provide for the abovementioned change be approved; and be it further

RESOLVED: That the Chairman is hereby authorized to execute said Credit Change Order No. 1 on behalf of the Authority.

Ayes: Three; Commrs. Jann, Schad and Anderson
Noes: None

ITEM 8 - APPROVAL OF CHANGE ORDER NO. 1 OF MAR-WAL CONSTRUCTION CO., INC. FOR CONTRACT EA-010, WATER SYSTEM IMPROVEMENTS, NIAGARA FALLS BOULEVARD, TOWN OF AMHERST, PROJECT NO. 201500192, CONTRACT NO. 16-14-06

Motion by Mr. Anderson seconded by Mr. Schad

WHEREAS, Heretofore and on the 2nd day of June, 2016, the Erie County Water Authority ("Authority") entered into a contract with Mar-Wal Construction Co., Inc. for Water System Improvements, Niagara Falls Blvd., Town of Amherst, identified as Contract No. 16-14-06; and

WHEREAS, Said contractor has submitted Change Order No. 1 to provide for a time extension; and

WHEREAS, The reason for said change is as follows:

1. Differing site conditions warranted additional time for completion
 - a. Additional Utilities encountered during waterline installation
 - b. Storm sewer and sanitary sewer were closer than expected
 - c. Underground storage tank encountered within projects limits; and

WHEREAS, Erdman Anthony, Consulting Engineers, Russell J. Stoll, Executive Engineer and Leonard F. Kowalski, Sr. Distribution Engineer recommend approval of said Change Order No. 1;

NOW, THEREFORE, BE IT RESOLVED:

That Change Order No. 1 of Mar-Wal Construction Co., Inc. to provide for the abovementioned change be approved; and be it further

RESOLVED: That the Chairman is hereby authorized to execute said Change Order No. 1 on behalf of the Authority.

Ayes: Three; Commrs. Jann, Schad and Anderson
Noes: None

ITEM 9 - AUTHORIZATION TO GRANT LEAK ALLOWANCE REQUEST - \$515.62

Motion by Mr. Anderson seconded by Mr. Schad

WHEREAS, Robert J. Lichtenthal, Jr., Deputy Director advised the Authority that he has received a leak allowance request from an Authority customer listed below resulting from a service line leak:

- 1) Canal Side Development LLC
4 Main Street
Tonawanda, New York 14150
\$515.62; and

WHEREAS, Robert J. Lichtenthal, Jr., Deputy Director advised that the request contains documentation showing that the leak has been repaired; and

WHEREAS, Said leak allowance request has complied with all leak allowance requirements; and

WHEREAS, As stated in Section 9.09 of the Authority's Tariff, the granting of a leak allowance shall be in the sole discretion of the Authority; and

WHEREAS, Robert J. Lichtenthal, Jr., Deputy Director recommends granting the above leak allowance request;

NOW, THEREFORE, BE IT RESOLVED:

That the Authority grant the leak allowance request to the abovementioned customer; and be it further

RESOLVED: That the Comptroller is hereby authorized and directed to adjust the account of the abovementioned customer.

Ayes: Three; Commrs. Jann, Schad and Anderson

Noes: None

ITEM 10 - AUTHORIZATION TO GRANT A ONE-TIME COURTESY REVERSAL OF DELINQUENT CHARGES FOR MENORAH CAMPUS - \$560.03

Motion by Mr. Anderson seconded by Mr. Schad

WHEREAS, Heretofore and on the 6th day of May, 2004 the Erie County Water Authority ("Authority") adopted a One-Time Courtesy Delinquent Charge Reversal Policy; and

WHEREAS, Said Policy states that if the Authority receives a request to waive a late fee over \$500, the request must be approved by the Board of Commissioners of the Authority; and

WHEREAS, Karen A. Prendergast, Comptroller, advised the Authority that she has received a request to waive the delinquent charges for the Menorah Campus (Account #70515070-6); and

WHEREAS, Karen A. Prendergast, Comptroller advised that this customer for the above account has never received a waiver of late fees in the past; and

WHEREAS, Said request has complied with all one-time courtesy delinquent charge reversal requirements; and

WHEREAS, Karen A. Prendergast, Comptroller, recommends granting the above request; and

WHEREAS, Robert J. Lichtenthal, Jr., Deputy Director, concurs with said recommendation;

NOW, THEREFORE, BE IT RESOLVED:

That the Authority grant the one-time courtesy delinquent charge reversal request to the abovementioned customer; and be it further

RESOLVED: That the Comptroller is hereby authorized and directed to adjust the account of the abovementioned customer.

Ayes: Three; Comms. Jann, Schad and Anderson
Noes: None

**ITEM 11 - AUTHORIZATION TO AMEND THE ERIE COUNTY WATER
AUTHORITY'S ANNUAL CAPITAL BUDGET FOR FISCAL YEAR 2016**

Motion by Mr. Anderson seconded by Mr. Schad

WHEREAS, In a resolution dated November 5, 2015 the Erie County Water Authority (the "Authority") adopted its Annual Capital Budget for the fiscal year 2016; and

WHEREAS, From time to time, due to changes in spending priorities, availability of funds, or changes in other circumstances the Authority finds it proper to amend its Budget to reflect such changes; and

WHEREAS, The Authority has been advised by Stanley Jemiolo, Administrative Assistant, vehicle# 83 was budgeted to be replaced in the adopted Annual Capital Budget. It has since been determined that vehicle# 6 should be given higher priority for replacement in 2016 and vehicle# 83 should be replaced in 2017; and

WHEREAS, The cost of replacing vehicle# 6 is in line with what was budgeted for replacing vehicle# 83, so no additional funding will be needed; and

WHEREAS, In order to address this, the vehicle numbers and descriptions in the Capital Budget under unit 1090 – Transportation and Auto Equipment, will be changed as follows:

Budget Item #	Old Description	New Description
101169	V083 – Replace 2007 International 7400 line truck with one new and unused comparable vehicle	V006 – Replace 2007 International 7400 utility truck with one new and unused comparable vehicle

NOW, THEREFORE, BE IT RESOLVED:

That the Authority's Annual Capital Budget, for the fiscal year 2016 be amended as listed above.

Ayes: Three; Commrs. Jann, Schad and Anderson

Noes: None

**ITEM 12 - AUTHORIZATION TO NEGOTIATE AN UPDATED LEASE
MANAGEMENT AGREEMENT WITH THE COUNTY OF ERIE
RELATIVE TO ITS WATER TRANSMISSION LOOP AND APPURTENANT
FACILITIES USED IN THE SALE AND DISTRIBUTION OF WATER TO
CERTAIN AREAS IN THE TOWN OF ALDEN, NEW YORK**

Motion by Mr. Anderson seconded by Mr. Schad

WHEREAS, Heretofore and on the 16th day of July, 1993 the Erie County Water Authority ("Authority") entered into a Lease Management Agreement ("Agreement") with the County of Erie ("County") relative to transmission mains in the Town of Alden, New York; and

WHEREAS, Pursuant to Paragraph 10.1 (Effective Date and Term) of the Agreement, that the effective date of the agreement shall be the 16th Day of July, 1993 and the initial term shall expire five (5) years later; and

WHEREAS, Pursuant to Paragraph 10.2 (Effective Date and Term) of the Agreement, the Agreement may be renewed at the option of either party hereto for additional periods of five (5) years; and

WHEREAS, Neither the Authority or the County exercised said option to renew; and

WHEREAS, Pursuant to Paragraph 10.2 (Effective Date and Term) of the Agreement, upon failure of either party to renew this agreement, it is automatically extended from month to month until renewal or notification to cancel; and

WHEREAS, Pursuant to Paragraph 10.1 (Effective Date and Term) of the Agreement, that it is further agreed that the terms of the Agreement may be modified from time to time to such extent as the parties hereto may mutually agree upon in writing; and

WHEREAS, The Authority wishes to offer an updated contract to reflect the more current business and operating standards, pursuant to Paragraphs 10.1 and 10.2 of the Agreement; and

NOW, THEREFORE, BE IT RESOLVED:

That the Authority hereby directs the Legal Department to prepare and forward an updated Lease Management Agreement to the County of Erie for their review and execution; and

RESOLVED: That upon receipt of the executed updated Lease Management Agreement from the County of Erie, that the updated Lease Management Agreement be presented for consideration by the Board of Commissioners of the Erie County Water Authority.

Ayes: Three; Commrs. Jann, Schad and Anderson
Noes: None

ITEM 13- DECLARATION OF AN EMERGENCY AND AUTHORIZATION TO ENTER INTO A RETAINER AGREEMENT WITH PHILLIPS LYTLE, LLP FOR EXPERT LEGAL PROFESSIONAL SERVICES

Motion by Mr. Anderson seconded by Mr. Schad

WHEREAS, The Authority's Board of Commissioners is hereby notified of the existence of an emergency declaration established on November 16, 2016, and of the need to hire an legal firm to provide expert advice and representation and review legal and potential environmental issues; and

WHEREAS, Pursuant to Article V, Title 3, Section 1053 of the Public Authorities Law, the Erie County Water Authority (the "Authority") has the authority to appoint an attorney and may also from time to time contract for expert professional services; and

WHEREAS, Article III, Section 6 of the By-Laws of the Authority grants the Authority the right to name and appoint from time to time an attorney or engineer and may also from time to time contract for expert professional services; and

WHEREAS, Phillips Lytle, LLP is a highly qualified firm with extensive experience handling complex legal matters; and

WHEREAS, Phillips Lytle shall be retained at the rates described in the November 17, 2017 Memorandum from their firm; and

WHEREAS, Russell Stoll, Executive Engineer; Paul H. Riester, Director of Administration; and Joseph T. Burns, Secretary to the Authority; recommend that the Authority enter into a retainer agreement with Phillips Lytle, LLP for expert legal professional services; and

NOW, THEREFORE, BE IT RESOLVED:

That the Board of Commissioners hereby ratifies the declaration of an emergency and in response to this emergency enter into a retainer agreement with a legal firm to provide necessary legal services and advice and be it further

RESOLVED: That the Authority enters into a retainer agreement with Phillips Lytle, LLP, retroactive to November 17, 2016 to provide expert legal professional services; and be it further

RESOLVED: That the Chairman is hereby authorized to execute said Retainer Agreement on behalf of the Authority; and be it further

RESOLVED: That the Secretary is hereby authorized to forward an executed copy of said Agreement together with a certified copy of this resolution to Phillips Lytle, LLP.

Motion by Mr. Jann, seconded by Mr. Schad and carried unanimously to amend the **Fifth Whereas of the Resolution** to read as follows:

WHEREAS, Phillips Lytle shall be retained at the rates described in the November 17, 2016 Memorandum from their firm; and

Ayes: Three; Commrs. Jann, Schad and Anderson

Noes: None

ITEM 14 - Service Connection Work Order List:

Motion by Mr. Anderson seconded by Mr. Schad and carried to approve Service Connection Work Order Nos. 2016-42, to Nichols Long & Moore Construction Corp. for Service Area No. 1 under Contract No. 15-03-02 and to Russo Development, Inc. for Service Area No. 2 under Contract No. 15-04-02 and large services under Contract No. 15-02-01 to Kandey Company, Inc.

ERIE COUNTY WATER AUTHORITY
SERVICE CONNECTION WORK ORDER

RUN DATE 11/18/2016
PAGE: 1

TO: RUSSO DEVELOPMENT INC
535 WEST MAIN ST
SPRINGVILLE NY 14141

NO.: 2016-42
DATE: 11/18/2016
CONTRACT: 15-04-02

THE ABOVE NUMBER MUST APPEAR ON ALL INVOICES AND CORRESPONDENCE. THIS INVOICE IS SUBJECT TO ALL OF THE TERMS AND CONDITIONS PRINTED HERON AND TO WHICH REFERENCE IS HEREBY MADE. PLEASE ACKNOWLEDGE RECEIPT OF ORDER AND DATE OF COMPLETION OF WORK. THE CONTRACTOR IS AUTHORIZED TO MAKE THE FOLLOWING LISTED INSTALLATIONS UNDER THE SUPERVISION OF ECWA ENGINEER.

SERVICE NUMBER	STREET ADDRESS	TOWN	APPLICANTS NAME	SIZE	TYPE	MAIN IDENTIFICATION	HWY PERMIT	MAIN PAYMENT	SERVICE CONN. FEE	BILLING ACCOUNT NO
960031	6140 SOUTHWESTERN BLVD	HAMBURG	COMMUNITY SERVICES	1.5"	Domestic		S		2,400.00	60615350-0
COMMENTS: ALSO 2" PFP										
960032	6140 SOUTHWESTERN BLVD	HAMBURG	COMMUNITY SERVICES	2"	PFP		S		2,400.00	60615351-2
COMMENTS: ALSO 1.5" DOM										
960051	6718 WILLOW RIDGE DR	HAMBURG	RYAN HOMES	3/4	Residential				2,000.00	60615388-9
960189	2067 THREE ROD RD	MARILLA	CUSTOM BUILDERS OF WNY	3/4	Residential		C		2,000.00	60618403-6
918001011	2191 GROVER RD	AURORA	CUSTOM BUILDERS OF WNY	1"	Residential	WATER DISTRICT	C		2,000.00	60618404-8
COMMENTS: SURVEY SHOWS HOUSE 275'BACK										

DISTRIBUTION ENGINEER: *[Signature]* COMPTROLLER: *[Signature]* SECRETARY: *[Signature]*

CONDITIONS
SERVICES SHALL BE INSTALLED PERSUANT TO SPECIFICATIONS OF THE AUTHORITY.
THE ERIE COUNTY WATER AUTHORITY IS EXEMPT BY LAW FROM TAXES.

[Handwritten note]
11-18-16

ERIE COUNTY WATER AUTHORITY
SERVICE CONNECTION WORK ORDER

RUN DATE 11/18/2016
PAGE: 2

TO: NICHOLS LONG & MOORE CONST CORP
149 GUNVILLE RD
LANCASTER NY 14086

NO.: 2016-42
DATE: 11/18/2016
CONTRACT: 15-03-02

THE ABOVE NUMBER MUST APPEAR ON ALL INVOICES AND CORRESPONDENCE. THIS INVOICE IS SUBJECT TO ALL OF THE TERMS AND CONDITIONS PRINTED HEREBY AND TO WHICH REFERENCE IS HEREBY MADE. PLEASE ACKNOWLEDGE RECEIPT OF ORDER AND DATE OF COMPLETION OF WORK. THE CONTRACTOR IS AUTHORIZED TO MAKE THE FOLLOWING LISTED INSTALLATIONS UNDER THE SUPERVISION OF ECWA ENGINEER.

SERVICE NUMBER	STREET ADDRESS	TOWN	APPLICANTS NAME	SIZE	TYPE	MAIN IDENTIFICATION	HWY PERMIT	MAIN PAYMENT	SERVICE CONN. FEE	BILLING ACCOUNT NO
960190 39	CASTLE CREEK TRL		WILLIAMSVL HDJ BUILDERS INC	1"	Residential				2,000.00	60618416-3
315913945 645	NORTH ELLICOTT CREEK	AMHERST	ANTHONY CHUNGBIN	1"	Residential	WATER DISTRICT C			2,000.00	60618335-1
COMMENTS: SURVEY SHOWS 50' SETBACK										
715905983 43	PEAR TREE LN	LANCASTER	RYAN HOMES	3/4	Residential	WATER DISTRICT			2,000.00	60603222-5

DISTRIBUTION ENGINEER: *Russell J. Paul* COMPTROLLER: *Karen A. Rindge* SECRETARY: *M. J. B.*

CONDITIONS
SERVICES SHALL BE INSTALLED PURSUANT TO SPECIFICATIONS OF THE AUTHORITY.
THE ERIE COUNTY WATER AUTHORITY IS EXEMPT BY LAW FROM TAXES.

MJB
11-18-16

VIII. - ADJOURNMENT

Motion by Mr. Anderson, second by Mr. Schad and carried that the meeting adjourn.

M. J. B.

Joseph T. Burns
Secretary to the Authority

SLZ

12/1/16